

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format- IV for submission of Action Taken Report by Principal of the College (ATR)
Zone : IV District :ANANTAPUR

COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	PARITALA SRIRAMULU GOVERNMENT DEGREE COLLEGE, PENUKONDA, www.psgdc.in / principal.pkd316@gmail.com / 08555-220281	
2	Name of the Principal, email & Mobile Number	Dr.D.Nagalinga Reddy, nagalinga15@gmail.com / 9440759278	
3	Name of the Vice-Principal, email & Mobile Number	K.Nagabhushanam, k.nagabhusanam@gmail.com, 9440760326	
4	Name of the IQAC Coordinator, email & Mobile Number	M.V.L.Narasimham, narasimham.mvl@gmail.com/ 9440907369	
5	Year of Establishment & details of land available if any	1980, 18.54 Acres	
6	Affiliating University & AISHE CODE:	Sri Krishnadevaraya University, Anantapuram , C -30961	
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	C' Cycle One/ 2017 -1.89	
8	UGC Recognition (2f & 12 B)	Status 2f & 12 B - Active	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10.00 A.M TO 4.00 PM	
10	No. of Posts Sanctioned:	Regular Working:	Contract Working: Guest Working:
11	Course wise & year wise Students strength particulars (Proforma enclosed)	14	7 6

I-CURRICULAR ASPECTS				
	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A	
13	Departmental Annual Curricular Plans	A	
14	Whether the above two circulated among Students?	A	
15	College Activity Register 2017-18	B	Suggest to implement all activities	Will be taken care of and implement soon all activities left
16	College Calendar/College Magazine	A	
17	Add-on Courses (Department-wise) completed during 2016-17	Suggested to conduct add on courses	Add on courses will be started in the next academic year
18	Add-on Courses (Department-wise) in 2017-18	Suggested to conduct add on courses	Add on courses will be started in the next academic year
19	Coverage of Syllabus (Average Percentage)	A	
20	Teaching of Value added courses (HVPE & Foundation Courses)	A	
21	No. of New UG & PG Courses introduced in 2017-18	D	Suggested to apply for new UG courses for the next academic year	Prepare proposals for the said courses and will be sent to the Affiliating University
22	Maintenance of Student Attendance Registers	A
23	Whether feedback on curriculum was obtained from stake holders and analysed	A
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	A

26	Demand Ratio (Group wise)	C	Suggested to take necessary steps to improve the strength of the college	This issue is taken serious and pay attention to increase admissions to appreciable number. Involvement of active faculty members, Alumni and local elighted people is made and get the positive figure in coming academic year
27	Percentage of differently abled students (Divyangjan) on roll	A
28	Percentage of full time teachers against sanctioned posts in 2017-18	B
29	Student - Full time teacher ratio	B
	Student Profile as per prescribed reservation	A
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A
32	Use of ICT in teaching and learning	A
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	Suggested to utilize the infrastructure optimally for the benefit of the students	A Committee is formed and devise steps and strategy to increase the percentage of usage by all the faculty members. Faculty members are given orientation in navigating all the tools of ICT in getting the desired goals.
34	Co-Curricular Activities (College level)	A
35	Seminars/conferences/workshops organised in 2017-18	C	Suggested to organize workshops etc., in college	The In Charges of all departments are instructed to prepare and submit to the IQAC immediately to materialize the efforts soon.

36	Academic Competitions (College Level & Above)	A
37	Conduct of Internal Examinations-Internal assessment	A
38	Teacher wise result analysis (MARCH/APRIL - 2017 & SEP/OCT/NOV- 2017)	B	Suggested to improve pass percentage	1.Given instructions to the department lecturers concerned to pay special attention in the areas where they fall behind and submit plan of action to be implemented to agument the pass percentage. 2. Intructed to analyse the pit falls of each faculty member and re-orient the students by taking special assignments, tutorials till both satisfy to come to fruition. 3. Advised faculty members to prepare understandable notes to imbibe the material in short period 4. Instructed to show the lessons in AV mode by creating more interest. 5. The senior faculty members are suggested to give counselling to promote the life goals.
39	Pass percentage of students (Group wise) in 2017-18	C	Suggested to improve pass percentage	Stongly instructed all faculty members to take all necessary measures and find out the exact remedies that are suitable in letter and spirit and should register good pass percentage in next semesters.

40	Percentage of students undertaking field projects / internships	B	Suggested to take students to field trips	Instructed the faculty members to take field trips that are appropriate within students reach and cover maximum topics by each departments.
41	Remedial Classes	B	Suggested to conduct Remedial Classes in all departments	Conducted a review meeting and asked to find out the academically backward students instantly and assign the remedial class work to the faculty members engaged to their subjects
42	Conduct of Bridge course	A
43	Feed back on Teachers by Students and its analysis	A
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A
	Students' Grievances/Redressal (Examination Cell) Report	A
	Automation details of Exam Cell	C	Need to improvise at the earliest	Will be improvised when budget allocation allows.
III-RESEARCH, INNOVATIONS AND EXTENSION				
45	Is the College a Recognized Research Centre	D	Suggested to apply for Research Centre	Proposals are made to this end and submit to the Affiliating University
	Policy for Promotion of Research (A)
	Institutional Seed money for Research
46	No. of Research Guides in the College	D	Suggested to apply for guideship by the eligibile faculty members	The eligible faculty members are instructed to submit proposals to the University to grant the Guideship

47	No. of Research Scholars working for M.Phil & Ph. D	D	Suggested to apply for guideship	The eligible faculty members are instructed to submit proposals to the University to grant the Guideship
	Rsearch Projects funded by Govt/Other Organisations	D
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	A
	Code of Ethics/ Plagiarism software
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI) (International/ National)	B
50	Papers Presented in 2017-18 (International/ National/ State)	B	Appreciated
51	Books Published in 2017-18 (Single Author/ Co Author)	D	Suggested to increase the publications	Convened a meeting with departmental In Charges to engage themselves to publish books as a Single Author / Co Author as this is inevitable for one's career and in turn plays vital role in shaping the institutional values and image.
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	D	Suggested to organize Seminar/ Workshop/ Training Programme in next academic year	Convened a meeting with faculty In Charges of various departments and asked them to submit proposals immediately to materialize such programmes by all means.
	Bibliometrics details	D	The Library Science faculty is asked to study the matter and prepare the details and submit the same to the IQAC.

53	Record of Consultancy in 2017-18	D
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	D
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	D
	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents)	C	Have MoU with local companies	Efforts are on to have MoUs with local companies
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)
57	Record of Subject/Department Related Extension Activities	A
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	A
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	B	Suggested to conduct more extension activities	Each department is assigned to conduct/organize relevant extension programmes in collaboration with specified organisations.
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	B	Motivate all the students to participate in all programmes	Motivation classes are devised and translate into action very soon.

61	Number of awards and recognition received for extension activities from Government/ recognised bodies	C	Suggested to try to participate state level competitions and activities	Instructed the Committee members to take and act seriously for more extensive participation at all level for Government and Recognised bodies.
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	B	Suggested to apply for more class rooms	Proposals are submitted to the CCE.,A.P, Vijayawada.
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	C	Suggested to provide more facilities to the stake holders	Convened a meeting with a Committee to discuss and prepare action plan to get more grants from UGC or boards to facilitate such provision for students.
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	B	Suggested to instruct all departments use ICT facilities available in colleges	Instructions are given to all faculty members to make use of ICT facility.
65	Budget allocated for infrastructure augmentation(CA certified statement)	D	Try to mobilize funds	Efforts are on to mobilize funds by approaching Philanthropists/ Donors in this region.
66	Library is automated using Integrated Library Management System	C	Suggested to automate the library	Soul 2.0 is installed in the Library. Partial automation is available.
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	D	Suggest to collect rare books and make them available to students	Instructed Library Faculty to collect rare resources
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases(Give website URL)	A
69	Expenditure for purchase of books and journals in 2017-18(CA Certified statement)	B	Suggested more journals and books	More books and journals will be purchased upon the allocation made against this category in the budget.

70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	B	Suggested to encourage students use library sources	Instructed to encourage more students from the faculty to avail the library resources to the maximum extent.
71	Student-Computer ratio	B	Suggested to increase the computer ratio	The Computer faculty members are informed to allot extra hours to enthusiastic students to avail this facility
72	Wifi in the campus	B	Provide accessibility to students also	Provided
73	Updation of IT facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus e) Media Centre / Studio	B	Suggested to update with latest software	Will be updated soon
	Bandwidth of Internet Connections with details	B	Suggested to increase the speed for better visual data transfer	Steps taken to increase the bandwidth by applying ISP authorities concerned
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	B
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B
V-STUDENT SUPPORT AND PROGRESSION				
76	Average percentage of students benefited by scholarships by the Government in 2017-18	A

77	Average percentage of students benefited by scholarships by the Institution in 2017-18	D
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B	The number is to be raised to the maximum extent	The faculty are planning to give guidance for the said exams and career counseling to the more students
79	Average percentage of placement of outgoing students in 2017-18	C	Encourage students to attend campus drives	Measures will be taken seriously and devise appropriate strategy soon.
80	Student grievances redressal mechanism	A
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	B	Suggested to conduct Career guidance programmes	Instructed the faculty members to take up development schemes to enhance the students capability
82	Percentage of student progression to higher education	B	suggested put efforts to increase the percentage	Efforts are on to motivate the students aspire for higher education.
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.,)	C	Maintain record	Instructed the Incharges to collect the data and keep the record for future accreditation
84	Number of awards/medals for outstanding performance in sports/cultural activities	C	Suggested to motivate students participate in cultural activities	The Committees concerned are instructed to act and sensitize the students to participate in such activities
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	B	Suggested to motivate students represent in all activities of college	Meeting will be convened and motivate the students to represent in every committees/ bodies.
86	Records of significant achievements in Sports & Games	B	Suggested to motivate students participate in sports and games	The Sports faculty is instructed to motivate strongly to participate students in sports and games.

87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	C	Suggested to organize more competitions	The Committees concerned are informed to hold more cultural and sports competitions regularly.
88	Alumni contribution in 2017-18 (In Rs) (CA audited statement)	D	Suggested to activate alumni association	The Alumni Committee is sensitized to motivate the members towards the contribution.
89	Number of Alumni Association /Chapters meetings held in 2017-18	B	Suggested to activate alumni association	Motivation measures are taken.
90	Maintenance of JKC facilities & records	A
91	Record of Student trained and placed in JKC	A
92	Record of Anti Ragging cell	A
93	Maintenance of drinking water	A
94	Maintenance of sanitation	A
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A
98	Functioning of Committees in Administration (Minutes of meetings)	A
99	Awards/Achievements	C	Suggested to get awards	Strategies are devised to get awards/achievements
100	Use of ICT in Governance	A
101	Perspective/Strategic plan and deployment documents	B	Suggested to design good Strategic plan for institution	The Committees for this end have been constituted and instructed to frame a plan for good design.
102	Organizational structure of the Institution	A
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	B	Suggested use technology	Updation is required and will be implemented

104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C	Advised to send proposals to UGC/Boards for funds	The UGC Committee is informed to make proposals to this end and apply for grants
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	C	Suggested to apply for such programmes	The said programmes will be organized whenever financial assistance is available
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	B
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	B
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	C	Collect the funds from Philanthropists	Strong Efforts are made by the Institutions to get the funds
109	Average number of quality initiatives by IQAC for promoting quality culture per year	B
110	Participation in NIRF-2017	A
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A
	Decentralisation and Participative Management Procedure	B
	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A


	Teachers attending OC /RC/FDP	B
	Performance appraisal system for Teaching and Non-Teaching Staff	A
	Strategies for Mobilisation of Funds	B
	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	C	Suggested to approach with convincible proposals to get funds from NGOs, Individuals and philanthopists	Alumni is motivated towards getting such funds.
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	A
	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	C	WEC Cell is to be active in this regard	the WEC is instructed to act and get self motivation to function and organize programmes.
	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc.,)	B	Suggested to adopt more such programmes	More Green practices progremmes are devised and will be implemented
112	Percentage of power requirement of the Institution met by the renewable energy sources(solar panels)	C	Suggested to meet and use renewable energy sources	Proposals are made and be implemented to meet by the renewable energy.
113	Waste Management steps taken	C
114	Rain water harvesting structures and utilization in the campus	C	Advised to have such an arrangement	A recharge <i>pit</i> is dug to replenish groundwater by recharging the underground aquifers in the campus.
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	B
117	Record of best/innovative practices by the institution	B

118	College Activity Register 2018-19 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A
119	The number of classes(per week) taken by the Principal	A
120	Research projects/Publications/ study material developed in 2018-19 by the Principal	A
	Initiatives taken to engage and contribute to local community	A
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	B	Suggested to notify or make available in appropriate manner for all	Measure are taken for notification in appropriate manner.
	Display of Core Values	B
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	B	Laudable
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	B	Appreciated
	Institutional and Departmental Best Practices	B	More and more best practices are to be practiced by the Institution as a whole to lift up the image	Resolved to adopt more practices by all departments

College Grading - B


Signature of the Vice-Principal

K.Nagabhushanam
Date 01-03-2019


Signature of the Principal
Principal
Dr.D.Nagalinga Reddy
Date
01/3/19.
P. Govt. Degree College
PENKONDA.